



## Vacation Rental Cleaning Checklist

### Bathroom:

- Clean – Toilet, sink, shower, or bathtub inside and out
- Clean – Vanity inside and out, and mirror
- Clean – Floor including edges and corners
- Clean – spot clean wall (only if very necessary)
- Clean – Wastebasket inside and out and replace the liner
- Clean – Cobwebs from walls and ceiling
  
- Clean – Baseboards dust

### Kitchen:

- Clean – Exterior Refrigerator (Quick cleaning inside the refrigerator)
- Clean – Stove and oven inside and out
- Clean – Microwave inside and out
- Clean – Coffeepot inside and out
- Clean – Toaster inside and out
- Clean – Sink, faucets, counters, and spot clean cabinets
- Clean – Cabinets and drawers and make sure dishes, pans & silverware are clean and organized with no broken, rusted, etc. items – if shelves or drawers are dirty/crumbs wipe them down.
- Clean – Wastebaskets inside and out and replace the liner
- Clean – cobwebs from the walls and ceilings
- Clean – spot clean walls and backsplash
- Clean – Kitchen floor including edges and corners
- Clean – Closet/Pantry and make sure neat and orderly
- Clean – Dining room table, tablecloth, chairs, and benches
  
- Clean – Baseboards dust

### Living Room:

- Clean – ceiling fans every time
- Clean – Dust or damp clean all surfaces of furniture, tables, shelves, etc.
- Clean – Mirrors, pictures, wall hangings
- Clean – Cobwebs from the walls and ceilings
- Clean – Baseboards dust
- Clean – Sliding glass doors and vacuum tracks inside and out
- Clean – Couches and chairs (under cushions and hide away beds)
- Clean – Floors by sweeping or vacuuming and damp mopping (including edges and corners)

### Bedrooms:

- Clean - Change all sheets and pillowcases as needed
- Clean – out and wipe out all dresser drawers
- Clean – the ceiling fans
- Clean – Dust or damp clean bedside tables, dresser tops, outside of A/C units
- Clean – Baseboards dust
- Clean – Cobwebs from walls and ceiling
- Clean – UNDER THE BEDS!!!!
- Clean – Floors by sweeping or vacuuming and damp mopping including edges and corners

### Deck/Porch:

- Clean – all tables, tablecloths, chairs, benches
- Clean – Remove all dust off floors, cushions, furniture, etc.
- Clean – Cobwebs from the railing, walls, ceiling, steps, etc.



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### Outdoor Grill

- Quick inside cleaning (customer has to provide grill cleaning tools)
- Wipe down with a damp towel on the outer portion of the grill

### Staging

- We will make sure the bathrooms have the requested set of towels by the owner/manager
- We will replace toilet paper, paper towels, trash bags, a clean sponge, dishwasher pods

### The owner/manager has to provide the following items:

- 1 extra set of sheets for each room
- 1 extra set of towels for each bathroom
- Any supplies needed in the house such as hand soap, toilet paper, paper towels, trash bags, sponges, dishwasher pods, etc.

### Laundry Service:

- We are happy to do as much laundry as we can during the cleaning time. Once we are done cleaning, we will bring the remaining laundry back to our office for our staff to clean during the week and return the next cleaning. (if you left extra linens like extra pool towels, we may charge you extra for the laundry)